



156 S. Broadway, Ste. 270, Turlock, CA 95380

(209) 538-5688 (phone) (209) 538-5788 (fax)

The Chair of the Stanislaus Regional Water Authority Board of Directors has called a special meeting of the Board for the date, time, location, and business as set forth below.

## ***Special Board Meeting Agenda***

***October 7, 2022, at 12:00 p.m.***

***2701 4<sup>th</sup> Street, Ceres, CA, First Floor, Council Chambers***

*Chair, Amy Bublak  
Vice Chair, Javier Lopez  
Director, Pam Franco  
Director, Bret Silveira  
Director (alternate), James Casey  
Director (alternate), Nicole Larson*

*General Manager, Robert Granberg  
Interim Legal Counsel, Richard P. Shanahan  
Finance Director, Isaac Moreno  
Board Secretary, Angelica Gonsalves*

***THIS MEETING WILL BE OPEN TO THE PUBLIC. SEATING CAPACITY WILL BE LIMITED TO THE FIRST 14 PEOPLE, ON A FIRST COME FIRST SERVE BASIS. COMPLIANCE WITH ALL HEALTH & SAFETY GUIDELINES INCLUDING COVID-19 SCREENING, TEMPERATURE CHECKS, FACE COVERINGS, AND PHYSICAL DISTANCING MEASURES WILL BE REQUIRED FOR IN-PERSON ATTENDANCE. PLEASE PLAN TO ARRIVE APPROXIMATELY 15 MINUTES PRIOR TO THE SCHEDULED MEETING START TIME TO ALLOW FOR SCREENING PROCESSES.***

**OR**

**JOIN BY CLICKING ON THE MEETING**

**LINK: <https://us02web.zoom.us/j/95105738084?pwd=RElpd0EyKzMxZjQ4VmVhRExIS1M0Zz09>**

**Passcode: 9510573808**

**OR**

**JOIN BY ACCESSING THE ZOOM WEBSITE: <https://zoom.us/join>**

**WEBINAR ID: 951 0573 8084 Passcode: 9510573808**

**OR**

**JOIN BY TELEPHONE: 669-900-6833**

**WEBINAR ID: 951 0573 8084 Passcode: 9510573808**

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Stanislaus Regional Water Authority (SRWA) meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, contact the Board Secretary at the phone number set forth above. The Board is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the Board to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the Board on any item appearing on the agenda, including Consent Calendar and Scheduled Matters, before or during the Board's consideration of the item.

**AGENDA PACKETS:** Prior to the Stanislaus Regional Water Authority Board meeting, a complete Agenda Packet (excluding any closed session materials) is available for review on the SRWA's website at [www.stanrwa.com](http://www.stanrwa.com) and in the Board Secretary's Office at 156 S. Broadway, Suite 270, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are also available for public inspection in the Board Secretary's Office at the address set forth above. Such documents may be available on the SRWA's website subject to staff's ability to post the documents before the meeting.

1.    A.    **CALL TO ORDER**
- B.    **SALUTE TO THE FLAG**
- C.    **ROLL CALL**
2.   **RECOGNITION, APPOINTMENTS, ANNOUNCEMENTS & PRESENTATIONS: None**
3.   A.   **SPECIAL BRIEFINGS: None**
- B.   **STAFF UPDATES: None**
- C.   **PUBLIC PARTICIPATION:** This time is set aside for members of the public to address the Board concerning any item that has been described in the notice for the meeting, including Consent Calendar items, before or during consideration of that item. You will be allowed five (5) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Board addresses the matter.
4.   **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS**
5.   **CONSENT CALENDAR:** Information concerning the Consent items listed below has been forwarded to each Board member prior to this meeting for study. Unless the Chair, a Board member, or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Board. The action taken by the Board in approving the Consent items is set forth in the explanation of the individual items.
6.   **PUBLIC HEARINGS: None**
7.   **SCHEDULED MATTERS:**
  - A.   *Review, discuss and provide direction to staff concerning a revised City of Turlock proposal on project staffing and operations, Turlock recruiting and hiring plans and timing, proposed SRWA/Turlock/Ceres operations agreement, and related issues. (Granberg)*
8.   **MATTERS TOO LATE FOR THE AGENDA**
9.   **BOARD ITEMS FOR FUTURE CONSIDERATION**
10.  **BOARD COMMENTS:** Board members may provide a brief report on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.
11.  **NEXT MEETING DATE:** October 20, 2022, Regular meeting
12.  **CLOSED SESSION: None**
13.  **ADJOURNMENT**

From: Robert Granberg, General Manager

Prepared by: Robert Granberg, General Manager

**1. ACTION TO CONSIDER:**

Review, discuss and provide direction to staff concerning a revised City of Turlock proposal on project staffing and operations, Turlock recruiting and hiring plans and timing, proposed SRWA/Turlock/Ceres operations agreement, and related issues.

**2. DISCUSSION OF ISSUE:**

At its September 22, 2022, Special Meeting, the SRWA Board approved a motion to preliminarily accept the wholesale water system operations, maintenance, and administration proposal submitted by the City of Turlock and authorized and directed the General Manager to negotiate and prepare an operation and services agreement with the City of Turlock for later consideration. Since that meeting, the City of Turlock has prepared an updated staffing proposal, salary projection, and hiring schedule (attached). In addition, Board Counsel Shanahan has finished a first draft SRWA/City of Turlock/City of Ceres Project Operations Agreement that is being reviewed by City staffs. That Agreement will define the parties' responsibilities for contracted operations and maintenance of the Regional Surface Water Supply Project facilities and support functions such as human resources, accounting, and administration. It also will provide for operating costs allocation between the cities.

**3. FISCAL IMPACT / BUDGET AMENDMENT:**

The City of Turlock revised proposed FY 23/24 annual operations, maintenance and administration proposal is estimated to be \$2,141,518 (see attached).

The preliminary SRWA FY 23/24 annual operations, maintenance and administration budget as presented at the August 18, 2022, Board meeting was \$2,915,000, which included a 5% increase over the Board-approved salary plan in February, 2022 of \$2,776,280. This estimated employee cost is based on 18 full time equivalent (FTE) positions and a 1.45 times salary employee benefits multiplier.

**4. GENERAL MANAGER'S COMMENTS:**

Competitive salaries and accelerated hiring schedule remain the critical issues with a City of Turlock Operations and Maintenance proposal.

The time required to establish and obtain approval for the operator positions (job descriptions, salaries, etc.), recruit, and hire qualified operations staff in advance of operator training in March 2023 is extremely short. SRWA will soon be in a difficult position to either negotiate an extended operations period with Jacobs or delay plant startup until such time the Turlock staff are hired, trained, and prepared to assume operations. Meanwhile, the SRWA/City of Turlock/City of Ceres Operations Agreement continues on a parallel track. To meet the project construction completion and start-up schedule, Turlock should begin the staff recruitment and hiring process ahead of completing the agreement.

**5. ENVIRONMENTAL DETERMINATION**

N/A

**6. ALTERNATIVES**

The Board could choose to not accept the City of Turlock proposal and direct the General Manager to pursue the previously approved SRWA staff hiring plan, with the option of the member cities providing administrative support.

## Attachment

position	range	#
Water Treatment Plant Manager	36.1	1
Water Treatment Plant Supervisor	33	1
Staff Services Assistant	21	1
Water Treatment Plant Operator, Sr.	29	5
Water Treatment Plant Operator II	27	2
Water Treatment Plant Operator I	21.9	2
Instrumentation & Control Technician, Sr.	29	1
Maintenance Technician, Sr.	29	1
Maintenance Technician II	27	1

Total FTE 15

Muni Director	39.1	1
Finance Director	39.1	1

fiscal year 2022-23 Step 3					
Monthly	Annual	Benefits	Total Per EE	Total All EE's	
11,478	137,736	48,900	186,636	186,636	
8,772	105,264	38,999	144,263	144,263	
4,884	58,608	9,647	68,255	68,255	
7,217	86,604	35,612	122,216	611,080	
6,546	78,552	34,150	112,702	225,404	
5,109	61,308	31,020	92,328	184,656	
7,217	86,604	35,757	122,361	122,361	
6,873	82,476	35,275	117,751	117,751	
6,546	78,552	34,057	112,609	112,609	

fiscal year 2022-23 Actual Steps					
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12,052	144,624	77,768	5%	11,120
12,655	151,860	74,210	5%	11,304

1,795,438

Overhead Factor 15%

Total OH 269,316

Total Estimate Cost 2,064,754

Proposed 2,915,000

Savings 850,246

Fiscal Year 2022-2023 analysis is for comparison only

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Total FTE **15**

Muni Director	39.1	1
Finance Director	39.1	1

fiscal year 2023-24 Step 3				
Monthly	Annual	Benefits	Total Per EE	Total All EE's
11,937	143,244	50,065	193,309	193,309
9,124	109,488	39,766	149,254	149,254
5,080	60,960	10,035	70,995	70,995
7,506	90,072	36,241	126,313	631,565
6,808	81,696	34,721	116,417	232,834
5,314	63,768	31,467	95,235	190,470
7,506	90,072	36,386	126,458	126,458
7,506	90,072	36,692	126,764	126,764
6,808	81,696	34,628	116,324	116,324

fiscal year 2023-24 Actual Steps				
13,161	157,932	78,983	5%	11,846
13,820	165,840	81,571	5%	12,371
				1,862,189
Overhead Factor				15%
Total OH				279,328
Total Estimate Cost				2,141,518
Proposed				2,915,000
Savings				773,482