



156 S. Broadway, Ste. 270, Turlock, CA 95380

(209) 668-4142 (phone) (209) 668-5695 (fax)

Board Meeting Agenda

June 17, 2021 at 3:30 p.m.

156 S. Broadway, Turlock, CA, Second Floor, Yosemite Conference Room

Chair, Amy Bublak
Vice Chair, Javier Lopez
Director, Pam Franco
Director, Couper Condit
Director (alternate), Linda Ryno
Director (alternate), Nicole Larson

General Manager, Robert Granberg
Interim Legal Counsel, Richard P. Shanahan
Finance Director, Marie Lorenzi
Board Secretary, Allison Martin

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL BE OPEN TO THE PUBLIC. SEATING CAPACITY WILL BE LIMITED TO THE FIRST 14 PEOPLE, ON A FIRST COME FIRST SERVE BASIS. COMPLIANCE WITH ALL HEALTH & SAFETY GUIDELINES INCLUDING COVID-19 SCREENING, TEMPERATURE CHECKS, FACE COVERINGS, AND PHYSICAL DISTANCING MEASURES WILL BE REQUIRED FOR IN-PERSON ATTENDANCE. PLEASE PLAN TO ARRIVE APPROXIMATELY 15 MINUTES PRIOR TO THE SCHEDULED MEETING START TIME TO ALLOW FOR SCREENING PROCESSES.

OR

JOIN BY CLICKING ON THE MEETING LINK: <https://us02web.zoom.us/j/82724910297>

OR

JOIN BY ACCESSING THE ZOOM WEBSITE: <https://zoom.us/join>

WEBINAR ID: 827 2491 0297

OR

JOIN BY TELEPHONE: 669-900-6833

WEBINAR ID: 827 2491 0297

NOTICE REGARDING NON-ENGLISH SPEAKERS: The Stanislaus Regional Water Authority (SRWA) meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

EQUAL ACCESS POLICY: If you have a disability which affects your access to public facilities or services, contact the Board Secretary at the phone number set forth above. The Board is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the Board to process and respond to your request.

NOTICE: Pursuant to California Government Code Section 54954.3, any member of the public may directly address the Board on any item appearing on the agenda, including Consent Calendar and Scheduled Matters, before or during the Board's consideration of the item.

AGENDA PACKETS: Prior to the Stanislaus Regional Water Authority Board meeting, a complete Agenda Packet (excluding any closed session materials) is available for review on the SRWA's website at www.stanrwa.org and in the Board Secretary's Office at 156 S. Broadway, Suite 270, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Board after distribution of the Agenda Packet are also available for public inspection in the Board Secretary's Office at the address set forth above. Such documents may be available on the SRWA's website subject to staff's ability to post the documents before the meeting.

1. A. CALL TO ORDER
- B. SALUTE TO THE FLAG
- C. ROLL CALL
2. RECOGNITION, APPOINTMENTS, ANNOUNCEMENTS & PRESENTATIONS: None
3. A. SPECIAL BRIEFINGS: None
- B. STAFF UPDATES
 1. General Manager Update (*Granberg*)
 2. Finance Director Report (*Lorenzi*)
- C. PUBLIC PARTICIPATION: This time is set aside for members of the public to address the Board concerning any item that has been described in the notice for the meeting, including Consent Calendar items, before or during consideration of that item. You will be allowed five (5) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Board addresses the matter.
4. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS
5. CONSENT CALENDAR: Information concerning the Consent items listed below has been forwarded to each Board member prior to this meeting for study. Unless the Chair, a Board member, or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Board. The action taken by the Board in approving the Consent items is set forth in the explanation of the individual items.
 - A. *Motion*: Approving minutes of Regular Meeting of May 20, 2021
6. PUBLIC HEARINGS: None
7. SCHEDULED MATTERS:
 - A. *Resolution*: Adopting the Annual Budget for the Stanislaus Regional Water Authority for the 2021-22 Fiscal Year and Adopting a minimum cash reserve target for 2021-22
 - B. *Motion*: Approving an amendment to the Granberg & Associates, Inc. Special Services Agreement for General Manager Services
 - C. *Motion*: Appointing Angelica Gonsalves as the SRWA Board Secretary, effective July 1, 2021
8. MATTERS TOO LATE FOR THE AGENDA
9. BOARD ITEMS FOR FUTURE CONSIDERATION
10. BOARD COMMENTS: Board members may provide a brief report on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.
11. NEXT MEETING DATE: July 15, 2021, Regular meeting

12. CLOSED SESSION: None

13. ADJOURNMENT



June 17, 2021

To: SRWA Board
From: Marie Lorenzi, Finance Director
Subject: Financial Summary as of June 11, 2021

Attached Financial Documents include:

Activity for YTD Fiscal June 30, 2021

- 1 - SRWA financial status as of 6-11-2021 for the 2020-21 fiscal year (Exhibit A):
Revenue received from the participating agencies \$42,034,850.00
Expenses paid total \$34,104,592.61

- 2 - SRWA financial status - life to date as of 6-11-2021 (Exhibit B):
Revenue life to date totals \$61,797,689.03 (includes \$76,388.66 of interest)
Expenses life to date total \$51,536,403.58
Cumulative unexpended Revenues \$ 10,261,285.45

Unpaid Invoices received as of 6-11-2021

3 - The following invoices are in the process of being paid as of 6-11-2021 and the related costs are not included in the information presented above.

Bartkiewicz, Kronick & Shanahan - May 2021	2,887.50
Granberg & Associates - May 2021	22,807.00
	<u>\$ 25,694.50</u>

Stanislaus Regional Water Authority

For FY 2020-21 (Updated 6-11-2021)

		Original Budget	Amendments	Amended Budget 2020-21	Unaudited Actual 2020-21	Ceres	Turlock	TID	Totals for 2020-21
REVENUES									
	Interest Income			0					0.00
34900_001	Agency Contribution - City of Turlock	38,257,747	(299,005)	37,958,742	30,957,500.00		30,957,500.00		30,957,500.00
34900_002	Agency Contribution - City of Ceres	19,509,718	(146,110)	19,363,608	10,125,000.00	10,125,000.00			10,125,000.00
34900_004	Agency Contribution - Turlock Irrigation District	1,075,231	(9,785)	1,065,446	952,350.00			952,350.00	952,350.00
	Total Revenues	58,842,696	(454,900)	58,387,796	42,034,850.00	10,125,000.00	30,957,500.00	952,350.00	42,034,850.00
EXPENSES									
Pre-Treatment Plant Construction Project Expenses (950-53-552)									
43060_012	Contact Services Program Mgmt	125,628		125,628	69,541.86	36,794.06	32,702.06	45.74	69,541.86
43195	Special Legal Counsel	38,500	(31,500)	7,000	3,964.70	1,982.35	1,982.35	0.00	3,964.70
43332	Permitting	7,000		7,000	276.00	138.00	138.00		276.00
43332_002	Permitting - Water Rights Acquisition	20,000		20,000					0.00
45002_000	TID - electrical service	5,000		5,000	3,229.44	1,076.37	2,153.07	0.00	3,229.44
51001	Property Acquisition - facility site	1,508,508		1,508,508	1,439,412.51	479,756.19	959,656.32	0.00	1,439,412.51
51001	Property Acquisition - infiltration gallery	739,442		739,442	740,851.49	246,925.80	493,925.69	0.00	740,851.49
51001	Property Acquisition - Geer Road easement	132,300		132,300					0.00
51001	Property Acquisition - delivery facilities	50,000		50,000					0.00
Treatment Plant Construction - SRF funding eligible (950-53-553)									
43060_012	Contract Services - Program Mgmt Services	2,733,688	(851,500)	1,882,188	748,711.39	305,541.60	431,704.81	11,464.98	748,711.39
43195	Special Legal Counsel	29,700	31,500	61,200	33,768.00	16,551.38	16,551.38	665.24	33,768.00
43329	Environmental Services	233,500		233,500	102,810.93	43,552.47	44,078.01	15,180.45	102,810.93
43332	Permitting	71,014		71,014			0.00		0.00
	CDFW LSAA for 3 lateral crossings				13,351.25	0.00	13,351.25	0.00	13,351.25
	Stanislaus County - Aldrich Road crossing				25,820.00	8,605.81	17,214.19	0.00	25,820.00
	Stanislaus County - Lateral 2, 2.5 & 3 crossing				16,220.00	0.00	16,220.00	0.00	16,220.00
43332_001	Permitting - Environmental Mitigation	214,000		214,000					0.00
	Transplant credits				26,000.00	6,934.20	13,865.80	5,200.00	26,000.00
	Mitigation credits				151,500.00	40,405.05	80,794.95	30,300.00	151,500.00
51802_001	Regional Trtmt Plant - Design/Build Contract	54,947,428		54,947,428	30,416,858.32	9,337,983.44	20,581,872.53	497,002.35	30,416,858.32
51802_002	Regional Trtmt Plant - Contract Management	0	396,600	396,600	116,334.86	37,366.76	76,466.90	2,501.20	116,334.86
Administrative Expenses (950-53-552)									
43055_002	Consultant Audit	4,740		4,740	4,740.00	2,370.00	2,370.00		4,740.00
43060_021	Contract Services General Manager	300,000		300,000	169,844.88	84,922.44	84,922.44		169,844.88
43105_003	Interdepartmental Admin Support	25,000		25,000					
	Clerical	12,500		12,500	5,469.08	2,734.54	2,734.54		5,469.08
	Financial/Accounting	12,500		12,500	11,671.23	5,835.62	5,835.61		11,671.23
44001_000	Supplies	500	(180)	320	36.67	18.34	18.33		36.67
44035	Photocopies	500		500		0.00	0.00		0.00
44040_000	Postage	500		500		0.00	0.00		0.00
47010	Bank Charges	750		750		0.00	0.00		0.00
47040_000	Dues	4,000	180	4,180	4,180.00	2,090.00	2,090.00		4,180.00
47095_000	Training	1,000		1,000		0.00	0.00		0.00
	Total Expenditures	61,217,698	(454,900)	60,762,798	34,104,592.61	10,661,584.42	22,880,648.23	562,359.96	34,104,592.61
Revenues Over (Under) Expenditures		(2,375,002)	0	(2,375,002)	7,930,257.39	(536,584.42)	8,076,851.77	389,990.04	7,930,257.39

0.00

Stanislaus Regional Water Authority

Project to Date (updated as of 6-11-2021)

	City of Ceres	City of Turlock	TID	Project to Date Total Since Dec 2015	Actuals Thru 6/30/2020	Actuals For 2020-21	Total
Agency Contributions							
Received from Agencies - 2015-16	379,561.50	347,487.50		727,049.00	727,049.00		727,049.00
Received from Agencies - 2016-17	1,138,659.60	1,175,000.00	106,958.25	2,420,617.85	2,420,617.85		2,420,617.85
Received from Agencies - 2017-18	1,055,176.00	1,160,500.00	114,507.52	2,330,183.52	2,330,183.52		2,330,183.52
Received from Agencies - 2018-19	2,872,300.00	4,072,700.00	1,057,400.00	8,002,400.00	8,002,400.00		8,002,400.00
Received from Agencies - 2019-20	2,013,600.00	3,598,100.00	594,500.00	6,206,200.00	6,206,200.00		6,206,200.00
Received from Agencies - 2020-21	10,125,000.00	30,957,500.00	952,350.00	42,034,850.00		42,034,850.00	42,034,850.00
Interest Income	42,918.86	33,469.80	0.00	76,388.66	76,388.66		76,388.66
					0.00		0.00
Total Agency Contributions	17,627,215.96	41,344,757.30	2,825,715.77	61,797,689.03	19,762,839.03	42,034,850.00	61,797,689.03
Expenditures							
Pre-Treatment Plant Construction Project Expenses (950-52-553)							
Government Relations	(74,723.55)	(74,723.55)	0.00	(149,447.10)	(149,447.10)	0.00	(149,447.10)
Environmental Services (Phase I)	(250,664.65)	(250,664.65)	(32,520.11)	(533,849.41)	(533,849.41)	0.00	(533,849.41)
Project Management Services	(3,330,808.92)	(3,469,331.54)	(169,068.92)	(6,969,209.38)	(6,899,667.52)	(69,541.86)	(6,969,209.38)
Special Legal Expenses	(213,641.05)	(213,641.06)	(5,302.43)	(432,584.54)	(428,619.84)	(3,964.70)	(432,584.54)
Wet Well Design (West Yost)	(166,904.88)	(206,872.74)	(93,444.40)	(467,222.02)	(467,222.02)	0.00	(467,222.02)
Fees to Stan County-CEQA related to wet well	(1,136.63)	(1,136.62)	0.00	(2,273.25)	(2,273.25)		(2,273.25)
Permitting	(17,768.08)	(17,768.09)	0.00	(35,536.17)	(35,260.17)	(276.00)	(35,536.17)
Permitting - Water Rights Acquisition	(36,240.88)	(36,240.89)	0.00	(72,481.77)	(72,481.77)	0.00	(72,481.77)
Water Shed Survey	(40,660.67)	(40,660.67)	0.00	(81,321.34)	(81,321.34)	0.00	(81,321.34)
Property Acquisition - facility site	(479,756.19)	(959,656.32)	0.00	(1,439,412.51)	0.00	(1,439,412.51)	(1,439,412.51)
Property Acquisition - infiltration gallery	(246,925.80)	(493,925.69)	0.00	(740,851.49)	0.00	(740,851.49)	(740,851.49)
Property Acquisition - Geer Road easement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Property Acquisition - delivery facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wet Well Construction							
Construction Contract	(1,888,242.96)	(3,769,413.84)	(1,414,414.20)	(7,072,071.00)	(7,072,071.00)	0.00	(7,072,071.00)
Construction Management	(145,962.80)	(291,378.94)	(109,335.45)	(546,677.19)	(546,677.19)	0.00	(546,677.19)
Environmental (Phase II)	(103,524.75)	(155,193.07)	(47,798.97)	(306,516.79)	(306,516.79)	0.00	(306,516.79)
Contractor Financial Evaluation	(18,944.30)	(18,944.30)	(761.40)	(38,650.00)	(38,650.00)	0.00	(38,650.00)
TID - electrical service	(1,487.93)	(2,976.31)	0.00	(4,464.24)	(1,234.80)	(3,229.44)	(4,464.24)
Treatment Plant Construction - SRF funding eligible (950-53-553)							
Contract Services - Program Mgmt Services	(305,541.60)	(431,704.81)	(11,464.98)	(748,711.39)	0.00	(748,711.39)	(748,711.39)
Special Legal Counsel	(16,551.38)	(16,551.38)	(665.24)	(33,768.00)	0.00	(33,768.00)	(33,768.00)
Environmental Services	(43,552.47)	(44,078.01)	(15,180.45)	(102,810.93)	0.00	(102,810.93)	(102,810.93)
Permitting	(8,605.81)	(46,785.44)	0.00	(55,391.25)	0.00	(55,391.25)	(55,391.25)
Permitting - Environmental Mitigation	(47,339.25)	(94,660.75)	(35,500.00)	(177,500.00)	0.00	(177,500.00)	(177,500.00)
Regional Trtmt Plant - Design/Build Contract	(9,337,983.44)	(20,581,872.53)	(497,002.35)	(30,416,858.32)	0.00	(30,416,858.32)	(30,416,858.32)
Regional Trtmt Plant - Contract Management	(37,366.76)	(76,466.90)	(2,501.20)	(116,334.86)	0.00	(116,334.86)	(116,334.86)

Stanislaus Regional Water Authority
Project to Date (updated as of 6-11-2021)

	<u>City of Ceres</u>	<u>City of Turlock</u>	<u>TID</u>	<u>Project to Date Total Since Dec 2015</u>	<u>Actuals Thru 6/30/2020</u>	<u>Actuals For 2020-21</u>	<u>Total</u>
Administrative Support							
Clerical Services	(23,588.40)	(23,588.40)	0.00	(47,176.80)	(41,707.72)	(5,469.08)	(47,176.80)
Accounting Services	(27,932.30)	(27,932.28)	0.00	(55,864.58)	(44,193.35)	(11,671.23)	(55,864.58)
Interim JPA attorney	(22,662.50)	(22,662.50)	0.00	(45,325.00)	(45,325.00)		(45,325.00)
Interim General Manager	(121,991.80)	(121,991.80)	0.00	(243,983.60)	(243,983.60)		(243,983.60)
General Manager	(280,305.80)	(280,305.80)	0.00	(560,611.60)	(390,766.72)	(169,844.88)	(560,611.60)
External Audit	(11,735.00)	(11,735.00)	0.00	(23,470.00)	(18,730.00)	(4,740.00)	(23,470.00)
Supplies and other Miscellaneous Expenses	(8,014.53)	(8,014.52)	0.00	(16,029.05)	(11,812.38)	(4,216.67)	(16,029.05)
Total Expenditures	(17,310,565.08)	(31,790,878.40)	(2,434,960.10)	(51,536,403.58)	(17,431,810.97)	(34,104,592.61)	(51,536,403.58)
Contributions over (under) Expenditures - project to date	316,650.88	9,553,878.90	390,755.67	10,261,285.45	2,331,028.06	7,930,257.39	10,261,285.45



DRAFT Minutes
Regular Board Meeting
May 20, 2021

1. A. **CALL TO ORDER:** Chair Bublak called the meeting to order at 3:31 p.m.
 PRESENT: Chair Bublak, Vice Chair Lopez, Director Franco, Director Condit
 ABSENT: None

B. **SALUTE TO THE FLAG**

2. **RECOGNITION, APPOINTMENTS, ANNOUNCEMENTS & PRESENTATIONS:** None

3. A. **SPECIAL BRIEFINGS:** None

B. **STAFF UPDATES:**

1. General Manager Robert Granberg provided a presentation on project update, design-build project activities, design-build contract status, environmental clearance/permitting, property acquisitions, regional outreach (wholesale water customers), project operations planning, Fiscal Year 2021-22 budget preparation, local facilities coordination, funding/financing update, public outreach, and shared video and photos of project site.

The Board and staff discussed this item, including the WaterSMART grant, NEPA fisheries decision, project operations and maintenance planning timeline, federal and state funding.

2. Finance Director Marie Lorenzi provided an update on financial activity for year-to-date Fiscal Year ending June 30, 2021, and the summary of financial activity as of May 14, 2021. Revenue and expenses were reviewed.

C. **PUBLIC PARTICIPATION:**

Chair Bublak opened public participation.

The following members of the public spoke:

Milt Triewailer

Chair Bublak closed public participation.

4. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:**

Director Franco	Director Condit	Vice Chair Lopez	Chair Bublak
No	No	No	No

5. CONSENT CALENDAR:

Action: Motion by Director Franco, seconded by Vice Chair Lopez, approving the minutes of the Regular Meeting of April 15, 2021. Motion carried 4/0 by the following vote:

Director Franco	Director Condit	Vice Chair Lopez	Chair Bublak
Yes	Yes	Yes	Yes

6. PUBLIC HEARINGS: None

7. SCHEDULED MATTERS:

A. General Manager Robert Granberg recommended that the Board adopt a resolution approving Addendum No. 3 to the Environmental Impact Report (EIR) for the Regional Surface Water Supply Project (SCH No. 2017022077)

Debra Lilly from Horizon Water and Environment presented information to the Board, including the addendum process, proposed modifications to the project, location of proposed modifications, impacts of proposed modifications and mitigation measures, evaluation of impacts, and Board actions.

Chair Bublak opened public participation.

The following members of the public spoke:

Milt Trieweiler

Chair Bublak closed public participation.

Action: **Resolution 2020-001** Motion by Director Franco, seconded by Director Condit, adopting a resolution approving Addendum No. 3 to the Environmental Impact Report (EIR) for the Regional Surface Water Supply Project (SCH No. 2017022077). Motion carried 4/0 by the following vote:

Director Franco	Director Condit	Vice Chair Lopez	Chair Bublak
Yes	Yes	Yes	Yes

8. MATTERS TOO LATE FOR THE AGENDA: None

9. BOARD ITEMS FOR FUTURE CONSIDERATION:

General Manager Granberg announced the Board Secretary position transition will be discussed at the next Board meeting.

10. BOARD COMMENTS: None

11. NEXT MEETING DATE: June 17, 2021, Regular meeting

12. CLOSED SESSION: None

13. ADJOURNMENT: Chair Bublak adjourned the meeting at 4:09 p.m. Motion carried unanimously.

DRAFT

Respectfully submitted,

DRAFT

Allison Martin, Board Secretary



From: Marie Lorenzi, Finance Director

Prepared by: Marie Lorenzi, Finance Director

1. ACTION RECOMMENDED:

Resolution: Adopting the Annual Budget for the Stanislaus Regional Water Authority for the 2021-22 Fiscal Year and Adopting a minimum cash reserve target for 2021-22

2. DISCUSSION OF ISSUE:

In accordance with Article VII (F) of the Joint Powers Agreement (JPA), the Governing Board of the Stanislaus Regional Water Authority (SRWA) is hereby presented with the proposed 2021-22 annual budget for the SRWA. The proposed budget includes projected costs for the Regional Surface Water Supply Project Design-Build Contract as well as existing contracts providing program management, construction monitoring, environmental, legal and general manager and administrative support to the RSWSP and JPA.

Article XV(F) of the Joint Powers Agreement states that the following regarding SRWA's cash reserves:

The Governing Board shall determine on an annual basis, prior to the beginning of each fiscal year, a level of reasonable cash reserves to be accumulated by the Authority. This reserve shall be accumulated from revenues collected in excess of all actual costs of the Authority. Once the targeted reserve level is reached, all additional revenues collected in excess of the actual costs of the Authority shall be considered excess revenue and, subject to any limitation in any bond or other financing agreement, carried forward as revenue for the next fiscal year and serve to reduce each Participant's respective assessment for such subsequent fiscal year.

As it has for the past four years, Staff continues to recommend that the Board approve a minimum cash reserve sufficient to fund 3 months of projected expenditures. This process has worked well over the past four years and is consistent with provisions in the Phase 3 Funding Agreement as the allocation methodology for costs associated with the RSWSP. As part of this Agreement, Staff will continue to send each participating agency an invoice for three (3) months projected cashflow needs at the beginning of each calendar quarter.

3. FISCAL IMPACT / BUDGET AMENDMENT:

The proposed 2021-22 fiscal year budget for the SRWA totals \$116,441,080. The following summarizes the major components of the 2021-22 proposed budget:

Portion of multi-year contracts anticipated to be expended in 2021-22:

Design-build contract with CH2M Hill Engineers, Inc.	\$113,006,185
Project Management contract with West Yost Associates	2,141,380
Legal services contract (both general and specialized) with Bartkiewicz, Kronick & Shanahan	75,000
Horizon Water and Environment for Phase 3 CEQA/NEPA/Permitting Support Services	184,940
Construction Monitoring Services Inferrera Construction Management Group, Inc.	527,855

Other Costs projected for 2020-21:

General Manager Services with Granberg & Associates	300,000
Other project related costs	145,720
Other administrative expenses	60,000
Total 2020-21 proposed budget	<u>\$116,441,080</u>

Funding for the proposed budget is allocated among the City of Ceres, City of Turlock, and the Turlock Irrigation District based on the benefit each participant receives from each component of the project. Administrative costs are shared equally between Ceres and Turlock. Each agency's allocated costs will be funded using a combination of (1) grant funding obtained for the project as a whole, (2) State of California Revolving Fund loan proceeds; and (3) individual agency internal cash resources.

4. GENERAL MANAGER'S COMMENTS:

Recommends approval.

5. ENVIRONMENTAL DETERMINATION:

N/A

6. ALTERNATIVES:

The Board may approve amendments as desired to the proposed 2021-22 annual budget for the SRWA.



BEFORE THE BOARD OF THE STANISLAUS REGIONAL WATER AUTHORITY

**IN THE MATTER OF ADOPTING THE ANNUAL
BUDGET FOR THE STANISLAUS REGIONAL
WATER AUTHORITY FOR THE 2021-22 FISCAL
YEAR AND ADOPTING A MINIMUM CASH
RESERVE TARGET FOR 2021-22**

}
}
}
}
}
}

RESOLUTION NO. 2021-

WHEREAS, the Finance Director presented the proposed 2021-22 fiscal year budget to the Stanislaus Regional Water Authority (SRWA) Board for their consideration; and

WHEREAS, the SRWA Board reviewed the submitted budget and desires to adopt the 2021-22 fiscal year budget as detailed in Exhibit A to this resolution; and

WHEREAS, contained in the proposed budget are appropriations for various contracts for project expenses approved by the Board during prior fiscal years for which the scope of work is anticipated to span more than one fiscal year; and

WHEREAS, in accordance with Article XV(F) of the Joint Powers Agreement, Staff recommends a targeted cash reserve level of three (3) months of expenditures as projected by the Finance Director in consultation with the Project Manager and General Manager.

NOW, THEREFORE, BE IT RESOLVED that the Board of the Stanislaus Regional Water Authority does hereby:

1. Adopt the annual budget for the SRWA for the 2021-22 fiscal year in the amount of \$116,441,080 as detailed in Exhibit A. The funding for these expenses is based on cost sharing methodologies approved by each participating agency in relative proportion to the benefit received from the project.
2. Approve a target cash reserve balance equal to three (3) months of expenditures as projected by the Finance Director in consultation with the Project Manager and General Manager and authorize the Finance Director to send invoices to the Cities of Ceres and Turlock and the Turlock Irrigation District for their proportionate share of projected expenditures.

PASSED AND ADOPTED at a special meeting of the Board of the Stanislaus Regional Water Authority this 17th day of June, 2021, by the following vote:

AYES:
NOES:
NOT PARTICIPATING:
ABSENT:

ATTEST:

Allison Martin, Board Secretary

Stanislaus Regional Water Authority
Proposed Budget for 2020-21

				Cumulative	2020-21	2020-21	2020-21	2021-22
				Through	Amended	Actual as of	Projected for	Proposed
				FY 2019-20	Budget	6-9-2021	Full Year	Budget
REVENUES								
950-53-552	33000		Interest Income	76,388.66				
950-53-552	34900	001	Member Agency Contributions Turlock, City of	10,353,787.50	37,958,742	30,957,500.00	30,957,500	303,100
950-53-552	34900	002	Member Agency Contributions Ceres, City of	7,459,297.10	19,363,608	10,125,000.00	15,375,000	371,520
950-53-552	34900	004	TID Contribution	1,873,365.77	1,065,446	952,350.00	952,350	1,000
			Integrated Water Management Plan Grant (from DWR)					1,450,225
			Water Smart Grant (from USBR)					1,478,440
950-53-552	35440		SRF Funding Proceeds					112,836,795
			Total Revenues	19,762,839.03	58,387,796	42,034,850.00	47,284,850	116,441,080
EXPENSES								
Pre-Treatment Plant Construction Project Expenses								
950-53-552	43011		Gov't Relations / Public Affairs	149,447.10				
950-53-552	43060	000	Contract Services	640.00				
950-53-552	43060	012	Contract Services - Program Management Services	6,899,667.52	125,628	69,541.86	70,510	277,900
950-53-552	43060	022	Contract Services - Contractor Financial Evaluation	38,650.00				
950-53-552	43060	023	Contract Services - Watershed Sanitary Survey	81,321.34				
950-53-552	43195		Special Legal Counsel	428,619.84	7,000	3,964.70	38,500	25,000
950-53-552	43329		Environmental Services	533,849.41				
950-53-552	43332		Permitting	35,260.17	7,000	276.00	6,876	7,000
950-53-552	43332	001	Permitting - Environmental Mitigation	0.00				
950-53-552	43332	002	Permitting - Water Rights Acquisition	72,481.77	20,000			5,000
950-53-552	45002	000	TID - electrical service		5,000	3,229.44	3,964	720
950-53-552	51001		Property Acquisition - facility site	0.00	1,508,508	1,439,412.51	1,439,413	
950-53-552	51001		Property Acquisition - infiltration gallery	0.00	739,442	740,851.49	740,851	
950-53-552	51001		Property Acquisition - Geer Road easement	0.00	132,300		100,000	
950-53-552	51001		Property Acquisition - delivery facilities		50,000		40,000	
950-53-552	51800	001	SRWA Capital Projects Wet Well Design	469,495.27				
950-53-552	51801	001	Wet Well Construction - Construction Contract	7,072,071.00				
950-53-552	51801	002	Wet Well Construction - Contract Management	546,677.19				
950-53-552	51801	005	Wet Well Construction - Environmental Services	306,516.79				

Stanislaus Regional Water Authority
Proposed Budget for 2020-21

				Cumulative	2020-21	2020-21	2020-21	2021-22
				Through	Amended	Actual as of	Projected for	Proposed
				FY 2019-20	Budget	6-9-2021	Full Year	Budget
Treatment Plant Construction - SRF funding eligible								
950-53-553	43060	012	Contract Services - Program Management Services		1,882,188	748,711.39	850,226	1,863,480
950-53-553	43195		Special Legal Counsel		61,200	33,768.00	51,013	50,000
950-53-553	43329		Environmental Services		233,500	102,810.93	188,091	184,940
950-53-553	43332		Permitting		71,014	55,391.25	55,391	133,000
950-53-553	43332	001	Permitting - Environmental Mitigation		214,000	177,500.00	177,500	0
950-53-553	51802	001	Regional Treatment Plant - Design/Build Contract		54,947,428	30,416,858.32	40,000,000	113,006,185
950-53-553	51802	002	Regional Treatment Plant - Construction Management		396,600	116,334.86	261,729	527,855
Administrative Expenses								
950-53-552	43055	002	Consultant Audit	18,730.00	4,740	4,740.00	4,740	10,000
950-53-552	43060	021	Contract Services - General Manager	390,766.72	300,000	169,844.88	215,000	300,000
950-53-552	43105	003	Interdepartmental Admin Support	23,165.12				
			Clerical	37,320.22	12,500	5,469.08	12,500	17,500
			Financial/Accounting	38,365.73	12,500	11,671.23	16,484	25,000
			Interim JPA Attorney	32,375.00				
950-53-552	43106	001	Administrative Support Ceres - Interim General Manager	243,983.60				
950-53-552	44001	000	Supplies General	331.57	320	36.67	320	300
950-53-552	44035		Photo Copies	373.11	500		500	500
950-53-552	44040	000	Postage General	1,339.40	500		500	500
950-53-552	47010		Bank Charges	1,045.01	750		1,000	700
950-53-552	47040	000	Dues Miscellaneous	5,555.00	4,180	4,180.00	4,180	4,500
950-53-552	47090	001	Testing & Recruitment - General Manager	2,426.00				
950-53-552	47095	000	Training General	102.29	1,000		0	1,000
Total Expenses				17,430,576.17	60,737,798	34,104,592.61	44,279,288	116,441,080
Revenues (over) under Expenses				2,332,262.86	(2,350,002)	7,930,257.39	3,005,562.00	0
(Unexpended) Member Contributions						10,261,285.45	5,337,825	5,337,825



From: Technical Advisory Committee

Prepared by: Robert Granberg, General Manager

1. ACTION RECOMMENDED:

Motion: Approving an amendment to the Granberg & Associates, Inc. Special Services Agreement for General Manager Services

2. DISCUSSION OF ISSUE:

On May 3, 2018, the SRWA entered into an Agreement for Special Services (Agreement) with Granberg & Associates, Inc to provide General Manager services for the Regional Surface Water Supply Project (RSWSP). The Agreement is in effect until terminated by one party upon 30 days' notice or by mutual written consent of the parties.

The Agreement identified the General Manager's role relative to activities envisioned for Fiscal Year 2017/18, of which some are complete, or are in progress through completion of the RSWSP.

The Agreement also established the hourly rate for services based on actual time expended through the end of the 2018/19 fiscal year with the provision for rate adjustments prior to each fiscal year in accordance with the reasonable cost of living and business expenses upon Board of Director approval.

This Amendment addresses additional tasks to focus on transitioning from RSWSP construction related activities to facility operations, asset management, Turlock Irrigation District/SRWA Water Sales Agreement obligations, loan and grant administration and operation-related tasks.

As provided for in the Agreement, compensation is proposed to increase in accordance with the Bureau of Labor Statistics CPI for All Urban Consumers, April 2018-April 2021, by 9.17%, raising the hourly rate from \$250/hr to \$273/hr.

3. FISCAL IMPACT / BUDGET AMENDMENT:

There is no overall fiscal impact related to the proposed contract amendment. The Agreement stipulates the annual contract amount shall not exceed \$300,000 and no increase to that annual contract amount is proposed in this Amendment. General Manager services are budgeted annually in account number 950-53-552.43060_021.

4. GENERAL MANAGER'S COMMENTS:

N/A

5. ENVIRONMENTAL DETERMINATION:

N/A

6. ALTERNATIVES:

The Board could choose to not approve the Amendment and continue with the Agreement terms currently in effect.



AMENDMENT NO. 1
to the
AGREEMENT FOR SPECIAL SERVICES
between
STANISLAUS REGIONAL WATER AUTHORITY
and
GRANBERG & ASSOCIATES, INC.
for
GENERAL MANAGER SERVICES

THIS AMENDMENT, dated June 17, 2021, is entered into by and between the STANISLAUS REGIONAL WATER AUTHORITY, a Joint Powers Authority, hereinafter referred to as “SRWA,” and GRANBERG & ASSOCIATES, INC., a California corporation, hereinafter referred to as “CONSULTANT”.

WHEREAS, the Stanislaus Regional Water Authority (SRWA) entered into an agreement dated May 3, 2018 with CONSULTANT for General Manager services (hereinafter the “Agreement”); and

NOW, THEREFORE, the parties hereto mutually agree to amend said Agreement as follows:

1. **SCOPE OF WORK:** Exhibit A (the “Services”) is amended to add and confirm the following services (in addition to those listed in Agreement Ex. A):
 - Project Operations Staffing
 - Primary point of contact for outreach to, and negotiation with, potential providers of staffing (or direct staff hiring) for project operations, including but not limited to recruitment, salary and benefits package development and support services.
 - Project Asset Valuation
 - Primary point of contact for asset valuation and property insurance coverage
 - Water Sales Agreement Management
 - Primary point of contact for ongoing management of the SRWA and Turlock Irrigation District (“TID”) Water Sales Agreement dated July 28, 2015, as amended.

- Loans and Grants Administration
 - Primary point of contact for loan and grant administration, including but not limited to, grant reporting and closeout and State Revolving Fund (SRF) loan administration
- Phase 2 Project Planning (if needed)
 - Primary point of contact for initial Phase 2 project planning to identify tasks associated with water rights, environmental, permitting and project procurement.
- Stakeholder Coordination
 - Primary point of contact for SRWA member agencies and stakeholder's coordination and technical support related to surface water supply and integration

2. **COMPENSATION:** The hourly rate in Exhibit B (Fees and Expense Reimbursement) is hereby amended to \$273.00 per hour. The hourly rate set forth here shall apply through the end of the Authority's 2021-22 fiscal year.

All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by and through their respective officers thereunto duly authorized.

SRWA, a Joint Powers Authority

GRANBERG & ASSOCIATES, INC.

By: _____
Amy Bublak, Board Chair

By: _____
Robert L. Granberg, P.E., DBIA

Date: _____

Title: President

Date: _____

APPROVED AS TO FORM:

By: _____
Richard Shanahan, SRWA Counsel

ATTEST:

By: _____
Allison Martin, Board Secretary



From: Robert Granberg, General Manager

Prepared by: Robert Granberg, General Manager

1. ACTION RECOMMENDED:

Motion: Appointing Angelica Gonsalves as the SRWA Board Secretary, effective July 1, 2021

2. DISCUSSION OF ISSUE:

Since October 2017, Allison Martin has served as the SRWA Board Secretary. She has filled this position on a part-time basis in addition to her duties as Office Assistant for the City of Turlock, Municipal Services Department. Due to a recent promotion as Interim City Clerk for the City of Turlock, Ms. Martin can no longer continue to serve as Board Secretary.

It is proposed that Angelica Gonsalves be appointed as SRWA Secretary, effective July 1, 2021. Ms. Gonsalves works for the City of Ceres in the capacity of Water Resources Analyst in the Public Works Department.

3. FISCAL IMPACT / BUDGET AMENDMENT:

Board Secretary staff support is budgeted annually in Administrative Expenses Account No. 950-53-552.43105_003.

4. GENERAL MANAGER'S COMMENTS:

Recommends approval.

5. ENVIRONMENTAL DETERMINATION:

N/A

6. ALTERNATIVES:

The Board may choose to direct the General Manager to review other options for filling the Board Secretary position.