

**STANISLAUS REGIONAL WATER AUTHORITY**

156 S. Broadway, Ste. 230, Turlock, CA 95380

209-668-5540 (p) 209-668-5668 (f)

**February 11, 2016**  
**10:00 a.m.**  
**2<sup>nd</sup> Floor – Yosemite Conference Room**  
**156 S. Broadway, Turlock CA**

**Minutes**  
**Regular Meeting**  
**SRWA Board**

1. A. **CALL TO ORDER:** Chair Vierra called the meeting to order at 10:04 a.m.  
PRESENT: Chair Vierra, Vice Chair Soiseth, and Director Bublak  
ABSENT: Director Lane

2. **PROCLAMATIONS, PRESENTATIONS, RECOGNITIONS, ANNOUNCEMENTS & APPOINTMENTS:**

- A. *Appointment:* Contract Program Management Selection Committee

Interim General Manager Mike Brinton provided an update on the Request for Proposals (RFP) for contract Program Management Services including the RFP due date, review and screening processes, and requested direction from the Board for developing a selection committee.

Board discussion included having two members from the Board, one member from each City, and one member from the Turlock Irrigation District (TID) serve on the committee. The Board was in agreement with this recommendation.

Chair Vierra opened public comment. No one spoke. Chair Vierra closed public comment.

3. A. **SPECIAL BRIEFINGS:** None

- B. **STAFF UPDATES:**

1. Interim General Manager Report

Interim General Manager Mike Brinton provided updates regarding the RFP process for contract Program Management Services, Interest in Participation Letters, and upcoming site tours/visits. Mr. Brinton noted that several firms have expressed interest in the RFP.

Chair Vierra noted that City of Waterford and Supervisor Withrow requested information from the Board regarding interest in participation in the Project. Board Secretary Jennifer Land noted that she has received an interest in participation form from Stanislaus County. Board discussion included the process for meeting with the interested parties, developing a presentation to provide information about the project, timelines, and present and future actions, and following-up with the agencies of which letters were sent to remind them of the interest in participation form.

Board Secretary Jennifer Land provided information about the upcoming special meeting (site tours/visits scheduled at South San Joaquin Irrigation District (SSJID) and Modesto Irrigation District (MID)) on February 26, 2016.

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2. Finance Director Report

Finance Director Kellie Jacobs-Hunter noted that she has received financial statements and audit reports from the City of Modesto and that she is in the process of determining if there are any outstanding expenses from July 1, 2015.

**C. CONSULTANT UPDATES:**

1. Environmental Consultant Update

Michael Stevenson from Horizon Water and Environment provided a presentation to the Board regarding the environmental process including the engineering design, CEQA process, regulatory permitting, SWRCB long-term transfer petition, and property acquisitions and easements. Mr. Stevenson noted that once the Program Manager has been selected, they will work together to add more layers to the various processes and identify dates for milestones.

**D. PUBLIC PARTICIPATION:** None

4. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:** None

5. **CONSENT CALENDAR:**

**Action:** Motion by Director Bublak, seconded by Vice Chair Soiseth, to adopt the consent calendar. Motion carried 3/1 by the following vote:

Director Lane	Director Bublak	Vice Chair Soiseth	Chair Vierra
Absent	Yes	Yes	Yes

A. *Motion:* Accepting minutes of Regular Meeting of January 28, 2016.

6. **PUBLIC HEARINGS:** None

7. **SCHEDULED MATTERS:**

A. Interim General Manager Mike Brinton presented the staff report on the request to provide direction to staff regarding the recruitment and selection process for the General Manager position.

Mr. Brinton noted that he spends approximately 2-3 hours per day on SRWA related work and anticipates the workload to increase as the project moves forward.

Board and staff discussion included current and future workload, recruitment options, the potential for participation by the Turlock Irrigation District in the General Manager selection process, and the benefits of hiring the Program Manager first so that he/she can assist with the recruitment and selection process of the General Manager position.



**Action:** Motion by Vice Chair Soiseth, seconded by Director Bublak, providing direction to staff to wait until the Program Manager has been hired before moving forward with the General Manager recruitment, the preference of an invitation only recruitment, and the potential for participation by the Turlock Irrigation District in the selection process of the General Manager position. Motion carried 3/1 by the following vote:

Director Lane	Director Bublak	Vice Chair Soiseth	Chair Vierra
Absent	Yes	Yes	Yes

8. **MATTERS TOO LATE FOR THE AGENDA:** None

9. **BOARD ITEMS FOR FUTURE CONSIDERATION:** None

10. **BOARD COMMENTS:**

Vice Chair Soiseth noted that he appreciates the formality that we have assumed for the SRWA as it sets a new tone for the Board and how we want to operate moving forward.

11. **NEXT MEETING DATE:**

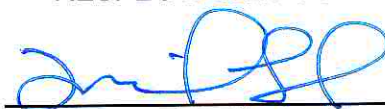
Chair Vierra cancelled the regularly scheduled meeting of February 25, 2016 and called a special meeting on February 26, 2016.

12. **CLOSED SESSION:** None

13. **ADJOURNMENT:**

Chair Vierra adjourned the meeting at 10:37 a.m.

RESPECTFULLY SUBMITTED



Jennifer Land  
Board Secretary